

Message

From: McGill, Thomas [Mcgill.Thomas@epa.gov]
Sent: 8/25/2020 2:04:53 PM
To: Drake, Julie [Drake.Julie@epa.gov]
CC: Laycock, Kelly [Laycock.Kelly@epa.gov]; Calli, Rosemary [Calli.Rosemary@epa.gov]
Subject: assumption completeness letter
Attachments: Completeness Determination for FL assumption request.docx

Julie – Please begin routing the attached document for the RA’s signature, and place it in the branch sharepoint site under the WSRS correspondence routing folder. Below is the list of people to be included on the routing list, and further below is the table requested by the RA’s office. Thanks! Tom

Kelly Laycock
 Rosemary Calli
 Tom McGill
 Kavita Nagrani/Matt Hicks
 Mita Ghosh
 Pam Marcus/Sonya Joyner
 Becky Allenbach
 Jeaneanne Gettle
 Leif Palmer
 Belinda Johnson
 Mary Walker

R4 ORA Electronic Routing for Digital Signature Information	
For all documents other than Federal Register Notices (must be sent to ORA in PDF format as email attachment)	
Program Contact (who should receive the signed document via email?)	Kelly Laycock / Rosemary Calli / Tom McGill
Brief summary of the document to be signed (2-3 sentences)	Letter to Governor of FL Ron DeSantis re: Completeness Determination for State of Florida’s Request to Assume Administration of a CWA Section 404 Program
Date by which signature is needed (<i>statutory deadline, ELMS target, etc.</i>)	8/27/20
What is the exact filename of the attached PDF document to be signed?	Completeness determination for FL assumption request.docx
What page(s) require RA signature?	Page 1 of the letter
Document Routing Summary (highest level of management of program Divisions/ORC)	Becky Allenbach for Jeaneanne Gettle
For Federal Register Notices	
Program Contact (who should receive notification that the Notice has been signed and saved in Sharepoint?)	

Brief summary of the document to be signed (2-3 sentences)	
Date by which signature is needed (<i>statutory deadline, ELMS target, etc.</i>)	
Paste the link to the Sharepoint folder where the document is stored here -->	
What is the exact filename of the Word document to be signed?	
Has the document routed through ORC and has the EPA Office of Policy conducted their final editing review?	
Have all changes been accepted and track changes turned off?	